



**PARKS AND RECREATION COMMISSION  
AGENDA**

**Wednesday, February 17, 2016 • 6:30 p.m. • San Bruno City Hall, 567 El Camino Real, Room 115**

**WELCOME TO OUR COMMISSION MEETING**

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Commission Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC DISCUSSION. Please state your name and address; if you are representing an organization, please state the name of the organization. In compliance with American Disabilities Act, individuals requiring accommodations for this meeting should notify us **48** hours prior to meeting (616-7180).

**Please note: Commission policy allows a maximum of three (3) minutes for individual comments.**

- 1. CALL TO ORDER/ROLL CALL:**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. APPROVAL OF THE AGENDA:**
- 4. APPROVAL OF THE MINUTES:** January 20, 2016
- 5. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
- 6. CONSENT CALENDAR:**
- 7. NEW BUSINESS:**
  - a. Schedule Meeting of the Community Recognition Award Subcommittee
  - b. Provide Input on Development of 2016-17 Capital Improvement Program Budget
  - c. Review and Accept Parks and Recreation Commission Bylaws
  - d. Review and Recommend Master Fee Schedule Updates
  - e. Review and Approve Parks and Recreation Commission Handbook
- 8. UNFINISHED BUSINESS:**
  - a. Receive and File Commodore Park Tree Planting and Bollard Installation Plan
- 9. EXCLUDED CONSENT:**
- 10. ITEMS FROM STAFF:**
- 11. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
- 12. ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:**
  - a. Subcommittee Updates (as needed)
    1. Master Fee Schedule (Palmer, Melendrez) – None
    2. Glenview/Crestmoor Park Reconstruction (Davis, Greenberg, Zamattia) – Oral Update
    3. Adopt-a-Park Program (Palmer, Gonzales) – Oral Update
    4. City Park Pathway Project (Davis, Zamattia, Nigel) - None

5. Commissioner Handbook (Davis, Melendrez, Palmer) – None
6. Community Recognition (Zamattia, Greenberg, Gonzales) - None
- b. Report from Commissioners

### 13. ADJOURNMENT

**\*\* POSTED PURSUANT TO LAW \*\***